** My**

|  |  |  |
| --- | --- | --- |
| **https://cdn.shopify.com/s/files/1/0606/1553/products/Address-Street_large.png?v=1431180639** | **Your name and address** |  |
| **https://cdn.shopify.com/s/files/1/0606/1553/products/Phone-Number-Mobile_large.png?v=1581339743https://cdn.shopify.com/s/files/1/0606/1553/products/Email-Address_large.png?v=1431180123** | **Your email**  **address and phone number** |  |

**Personal Statement:**

|  |  |  |
| --- | --- | --- |
| https://cdn.shopify.com/s/files/1/0606/1553/products/Place_Training_Room_large.png?v=1417855824https://cdn.shopify.com/s/files/1/0606/1553/products/Place_Day_Centre_large.png?v=1417855716https://cdn.shopify.com/s/files/1/0606/1553/products/Place_College_large.png?v=1417855705Year 2020 | **What are you doing now?**  e.g. volunteering, in education, or training |  |
| https://cdn.shopify.com/s/files/1/0606/1553/products/Place_Workplace_large.png?v=1565953392 | **What type of experience do you have?**  e.g. volunteer, retail, hospitality |  |
|  | **What have you achieved?**  e.g.  what skills did you gain through this work |  |
| https://cdn.shopify.com/s/files/1/0606/1553/products/Goals_large.png?v=1417856890 | **What is your dream job? And what will help you to reach this goal?**  e.g.  what experience do you need to get your dream job |  |
| https://cdn.shopify.com/s/files/1/0606/1553/products/Crowd_large.png?v=1565959464https://cdn.shopify.com/s/files/1/0606/1553/products/Lucas-3_large.png?v=1417855338 | **What makes you stand out from the crowd?**  e.g.  what can you offer employers, that other people can’t? |  |

**My skills (please tick):**

|  |  |  |
| --- | --- | --- |
| **Listening** | **Teamwork** | **Being on time** |
| **Graphical user interface  Description automatically generatedCommunicating** | **https://cdn.shopify.com/s/files/1/0606/1553/products/Safe_large.png?v=1417856633Staying Calm** | https://cdn.shopify.com/s/files/1/0606/1553/products/Leading_group2_large.png?v=1417851813**Leadership** |
| **Problem solving** | **Computer skills** | **Following instructions** |
| **Friends celebrate2**  **Making friends** | **Money**  **and numbers** | **Being polite** |
| **https://cdn.shopify.com/s/files/1/0606/1553/products/Files1_large.png?v=1417850515Organised** | **Creative** | **Focus group**  **Staying focused** |

**Work experience (1)**

**T**

|  |  |  |
| --- | --- | --- |
| **https://cdn.shopify.com/s/files/1/0606/1553/products/NHS-Staff-Badge_b62da4af-a522-4cf6-bd17-fe0e18b4b696_large.png?v=1565960080** | **Your job title** |  |
| **https://cdn.shopify.com/s/files/1/0606/1553/products/Hospital-1_large.png?v=1418508188** | **Employer name and address** |  |
| https://cdn.shopify.com/s/files/1/0606/1553/products/April-2016_large.png?v=1426966588https://cdn.shopify.com/s/files/1/0606/1553/products/April-2015_large.png?v=1426966616**https://cdn.shopify.com/s/files/1/0606/1553/products/End-1_large.png?v=1577702759https://cdn.shopify.com/s/files/1/0606/1553/products/Begin-1_large.png?v=1577702852** | **Start and end date** |  |
| Sweep 2Office Desk 6 | **What did you do at work?** |  |

**Work experience (2)**

**T**

|  |  |  |
| --- | --- | --- |
| **https://cdn.shopify.com/s/files/1/0606/1553/products/NHS-Staff-Badge_b62da4af-a522-4cf6-bd17-fe0e18b4b696_large.png?v=1565960080** | **Your job title** |  |
| **https://cdn.shopify.com/s/files/1/0606/1553/products/Hospital-1_large.png?v=1418508188** | **Employer name and address** |  |
| https://cdn.shopify.com/s/files/1/0606/1553/products/April-2016_large.png?v=1426966588https://cdn.shopify.com/s/files/1/0606/1553/products/April-2015_large.png?v=1426966616**https://cdn.shopify.com/s/files/1/0606/1553/products/End-1_large.png?v=1577702759https://cdn.shopify.com/s/files/1/0606/1553/products/Begin-1_large.png?v=1577702852** | **Start and end date** |  |
| Office Desk 6Sweep 2Make Sandwich 1 | **What did you do at work?** |  |

**Work experience (3)**

**T**

|  |  |  |
| --- | --- | --- |
| **https://cdn.shopify.com/s/files/1/0606/1553/products/NHS-Staff-Badge_b62da4af-a522-4cf6-bd17-fe0e18b4b696_large.png?v=1565960080** | **Your job title** |  |
| **https://cdn.shopify.com/s/files/1/0606/1553/products/Hospital-1_large.png?v=1418508188** | **Employer name and address** |  |
| https://cdn.shopify.com/s/files/1/0606/1553/products/April-2016_large.png?v=1426966588https://cdn.shopify.com/s/files/1/0606/1553/products/April-2015_large.png?v=1426966616**https://cdn.shopify.com/s/files/1/0606/1553/products/End-1_large.png?v=1577702759https://cdn.shopify.com/s/files/1/0606/1553/products/Begin-1_large.png?v=1577702852** | **Start and end date** |  |
| Office Desk 6Sweep 2Make Sandwich 1 | **What did you do at work?** |  |

**Training:**

|  |  |  |
| --- | --- | --- |
| **College 1** | **Name of**  **course and**  **college/ or training provider** |  |
| **Years 2018** | **Date attended** |  |
| **Certificate** | **What skills / qualification to you gain** |  |

**Interests and hobbies:**

|  |  |  |
| --- | --- | --- |
| https://cdn.shopify.com/s/files/1/0606/1553/products/Music-Group_large.png?v=1565960058 | **What are your hobbies and interests?**  e.g.  sports, reading, film, museums, music, volunteering, baking |  |
| https://cdn.shopify.com/s/files/1/0606/1553/products/Thumbs_Up_large.png?v=1417854066 | **What do you enjoy about these activities?** |  |
|  | **What skills have you learnt from doing these activities?** |  |

**References:**

|  |  |  |
| --- | --- | --- |
| **https://cdn.shopify.com/s/files/1/0606/1553/products/BSL-Name_large.png?v=1425235553**https://cdn.shopify.com/s/files/1/0606/1553/products/Boss-Armsfold_large.png?v=1565959182 | **Name of reference and their role** |  |
| **https://cdn.shopify.com/s/files/1/0606/1553/products/Hospital-1_large.png?v=1418508188** | **Name of organisation and their address** |  |
| **https://cdn.shopify.com/s/files/1/0606/1553/products/Phone-Number-Mobile_large.png?v=1581339743https://cdn.shopify.com/s/files/1/0606/1553/products/Email-Address_large.png?v=1431180123** | **Contact details/**  **Email address and phone number** |  |